COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR
TRANSIENT OCCUPANCY TAX
DESIGNATED EXEMPTIONS
APPLICATION FORM

JOSEPH KELLY
TREASURER AND TAX COLLECTOR

The Los Angeles County Code, Chapter 4.72 Transient Occupancy Tax, Section 4.72.060 Exemptions, states "If a proper claim for exemption is made a tax shall not be imposed." The following designations are considered exempt: emergency shelter referrals by Los Angeles County, County-affiliated, or State agencies, including, but not limited to, referrals from the Los Angeles County Department of Public Social Services, the Department of Children and Family Services, the Los Angeles Homeless Services Authority, and the State Department of Corrections and Rehabilitation; any Federal or State employee on official business; any officer or employee of a foreign government; and, any Red Cross, Amtrak, US Postal Service, Federal Credit Union and Insurance Company employee serving on official business.

If you meet the above criteria and are exempt from the tax, file this Application Form and state those facts, declared under penalty of perjury, which qualify you for the exemption. An exemption shall not be granted to any transient except upon the submission of this Application Form made at the time rent is collected.

Please check off and initial the appropriate designation:

Amtrak		Foreign Government Agency	
Emergency Shelter Referral		Insurance Company	
Federal Credit Union		Red Cross	
Federal or State of California employee		US Postal Service	

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS FORM IS TRUE AND CORRECT.

Signature of person claiming exemption: _____

Print Name: _____

Organization: _____

Telephone Number: _____

Check in Date: _____   Check out Date: _____

Signature of Hotel/Motel Operator: _____

DBA/Address: _____

The completed Transient Occupancy Tax Exemption Application Form is to be kept with the operator and made available for inspection by the Treasurer and Tax Collector. (Sec. 4.72.070).

The Los Angeles County Transient Occupancy Tax is codified in Title 4, Chapter 4.72 of the Los Angeles County Code. Refer to http://www.municode.com/library/CA/Los Angeles County.

(Revised 01/15)